

Audit report – CRICOS

Commonwealth Register of Institutions and Courses for
Overseas Students
(Initial and continuing registration)

ORGANISATION DETAILS

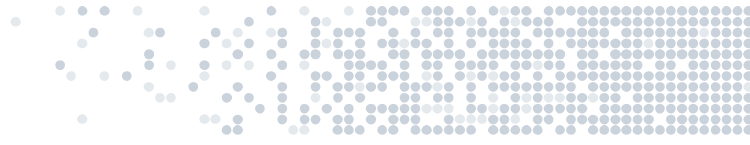
Organisation's legal name	Brighton Pacific Pty Ltd
Trading name/s	Technical Institute of Australia; Bespoke Grammar; Australia Institute of Business and Technology
RTO number (if applicable)	41138
CRICOS number (if applicable)	03430J

AUDIT TEAM

Lead auditor	Mrs Karen Noble
Assistant/s	Mr Bert Hese

AUDIT DETAILS

Application number/s	ADDCRI0002734; CHGCRI0002247	
Audit number/s	AUDREC0000529	
Audit reason 1	Change registration - new course	
Audit reason 2	Change registration - new location	
Audit reason 3	n/a	
Activity type	Site visit	
Address of site/s visited	Level 2, unit 5 and Level 3, 18 Mount Gravatt-Capalaba Road, Upper Mount Gravatt QLD 4122	
Date/s of audit	11-13 April 2017	
Organisation's contact for audit	Ms Fiona Kee	CEO
	f.kee@aibt.qld.edu.au	1300128199
National Code – Part C Registration on CRICOS – sections reviewed	7.1, 7.3, 8.1, 10.2	
Sections not reviewed at audit as not applicable	8.1 and 10.2	
National Code – Part D Standards for Registered Providers – standards audited	Select Standards for Registered Providers 6.6, 14.1, 14.2	



BACKGROUND

Current organisational structure (including senior management authorities):

Brighton Pacific Pty Ltd has been operating since 2014. Under its proprietary structure, the company operates 3 businesses, all related to delivering both ELICOS and VET training:

- Australia Institute of Business and Technology (AIBT)
- Bespoke Grammar
- Technical Institute of Australia (TIA)

Whilst Bespoke Grammar is an ELICOS business, TIA and AIBT are RTOs. Where AIBT is more focused on business and hospitality, TIA is focused on hands on trade qualifications training.

The Directors of the organisation have recently set up a new international registered training organisation that focuses on attracting an international market into the healthcare industry through AIBT-International. Brighton Pacific determined a demand for training healthcare professionals through needs analysis. The application for registration of AIBT-International is currently in progress.

In terms of a structural and operational plan, AIBT - International intends to rent 2 training rooms from AIBT, and will also be sharing all human resources and marketing materials creation and co-branded with AIBT.

Brighton Pacific Pty Ltd has two centres, one in Sydney (Ultimo) and one in Brisbane (Upper Mount Gravatt) with 412 current enrolments (total capacity 634 across both sites). The organisation has expanded and has rented level 2 of 18 Mt Gravatt Capalaba Road, Upper Mt Gravatt.

The organisation is supported by a staff of 60 administration, trainers, operations and administration, based in Australia and overseas.

Current business activities:

The CEO Mr Mark Vanwanathan runs Ace Aviation which trains the AVI30316 Certificate III in Aviation (Remote Pilot – Visual Line of Sight) and AVI50616 Diploma of Aviation (Aviation Management) with AIBT. Mr Vanwanathan is employed as a trainer/assessor by Brighton Pacific Pty Ltd and all assessment is conducted through Brighton Pacific Pty Ltd.

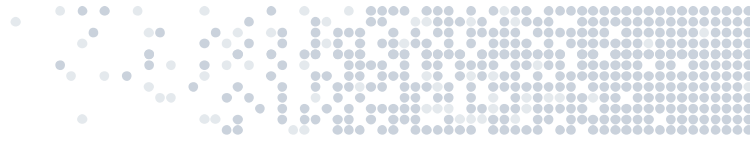
The organisation does not hold any outsourcing arrangements, although an agreement exists between Ace Aviation and Brighton Pacific for delivery of training services.

The organisation advised it is currently going through a due diligence process to purchase the RTO Pacific International College Pty Ltd, RTO no. 32510.

Core clients/ target groups:

- International students (90%)
- Domestic students (10%)

The organisation has applied to add superseded non-equivalent replacement qualifications to its scope of registration from the BSB and SIT Training Packages. It has also applied to add qualifications from new industry areas of MST, TLI and UEE training packages to its scope of registration. These qualifications



are referenced in the application ADDCRI0002734.

This audit also considered the application to add Level 2, unit 5, 18 Mount Gravatt-Capalaba Road, Upper Mount Gravatt QLD 4122 to its delivery venues.

Fee revenue:

The organisation operates under a fee for service revenue structure.

All known permanent delivery venues:

All training takes place at: Level 2 and 3, 18 Mount Gravatt Capalaba Road, Upper Mount Gravatt 4122

CAPACITY

- **Capacity at each location as listed on PRISMS and current enrolments at each location:**

Delivery location (as titled on PRISMS)	Maximum capacity at location as listed on PRISMS	Current enrolments at location
Level 3, 18 Mount Gravatt-Capalaba Road, Upper Mt Gravatt, QLD	400	292
Suites C3.09 and C3.10 22 Mount Street Ultimo NSW 2007, NSW	234	107

- Current maximum capacity (as listed on PRISMS): **634**
- Total number of enrolments as at audit date:

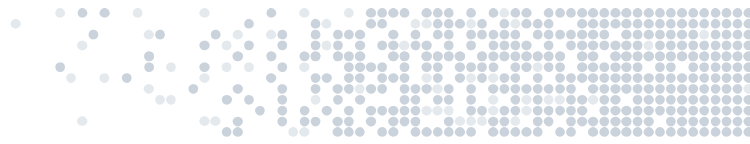
International	399
Domestic	13

INTERVIEWEES

Name	Position
Fiona Kee	CEO
Ms Fiona Kee	Chief Executive Officer
Ms Judy McBurney	Training & Compliance Manager
Kenneth Ng	Trainer, Student Support
Muhammed Wajihullah Syed	Trainer

ORIGINAL AUDIT FINDING AT TIME OF AUDIT

Audit finding as at 10 & 11/04/2017:
 National Code Part C: **Requirements met**
 National Code Part D: **Compliant**



- If non-compliance has been identified, this audit report describes evidence of the non-compliance.

AUDIT FINDING FOLLOWING ANALYSIS OF RECTIFICATION EVIDENCE

Audit finding following analysis of additional evidence provided on [Click here to enter a date.](#):

National Code Part C: **n/a**

National Code Part D: **n/a**

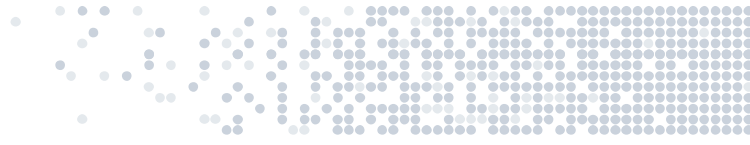
AUDIT FINDING BY REQUIREMENT

National Code Part C Registration on CRICOS

Section	Original finding	Finding following rectification
7.1	Requirements met	n/a
7.2	Not reviewed	n/a
7.3	Requirements met	n/a
8.1	Not reviewed	n/a
10.2	Not reviewed	n/a
12.1	Not reviewed	n/a

National Code Part D Standards for Registered Providers

1	Not audited	n/a
2	Not audited	n/a
3	Not audited	n/a
4	Not audited	n/a
5	Not audited	n/a
6	Compliant	n/a
7	Not audited	n/a
8	Not audited	n/a
9	Not audited	n/a
10	Not audited	n/a
11	Not audited	n/a
12	Not audited	n/a
13	Not audited	n/a
14	Compliant	n/a
15	Not audited	n/a



NATIONAL CODE OF PRACTICE FOR REGISTRATION AUTHORITIES AND PROVIDERS OF EDUCATION AND TRAINING TO OVERSEAS STUDENTS 2007

PART C REGISTRATION ON CRICOS

Course/s can only be approved for registration on the *Commonwealth Register of Institutions and Courses for Overseas Students (CRICOS)* where the course meets the following requirements:

SECTION 7 Course duration

7.1 The registration of a course on CRICOS must include the expected duration of the course. The registered duration cannot exceed the time required for completing the course on the basis of the normal amount of full-time study. Only courses which can be undertaken on a full-time basis can be registered on CRICOS. A course will not be registered on CRICOS unless it meets the relevant Australian Qualifications Framework requirements or those of any other appropriate quality or accreditation framework, if an appropriate framework exists.

Original finding: Requirements met

Following rectification: n/a

7.3 The designated authority must take into account the proposed course structure when determining the appropriate duration for registration on CRICOS (that is, the number of compulsory terms or semesters each academic year). The registered duration of the course must include approved holiday periods and any approved period of work-based training. When the course duration is not specified by the accrediting authority, the designated authority will determine the course duration based on a minimum of 20 scheduled course contact hours per week.

Original finding: Requirements met

Following rectification: n/a

SECTION 8 Work-based training

8.1 Work-based training must only be approved by a designated authority as part of a CRICOS-registered course where:

- it must be undertaken to gain the qualification, and
- the registered provider has appropriate arrangements for the supervision and assessment of overseas students in place.

Original finding: Not reviewed

Following rectification: n/a

SECTION 10 Arrangements with other providers

10.2 The designated authority needs to be advised in writing of all providers to be involved in providing a registered course, the role played by each provider in the delivery of the course and the single provider recommended to be registered for the course. The designated authority will assess the provider's suitability for registration in light of its connection with and responsibility for the course.

Original finding: Not reviewed

Following rectification: n/a



PART D STANDARDS FOR REGISTERED PROVIDERS

STANDARD 6 Student support services

Registered providers support students to adjust to study and life in Australia, to achieve their learning goals and to achieve satisfactory progress towards meeting the learning outcomes of the course.

6.6 The registered provider must have sufficient student support personnel to meet the needs of the students enrolled with the registered provider.

Original finding: Compliant

Following rectification: n/a

STANDARD 14 Staff capability, educational resources and premises

The staff of registered providers are suitably qualified or experienced in relation to the functions they perform for students. The educational resources of registered providers support the delivery of courses to students. The premises of registered providers, including the floor space available for each student, support students to achieve their course outcomes.

14.1 The registered provider must have and implement policies and procedures to ensure its staffing resources are adequate and have the capabilities as required by the quality assurance framework applying to the course. Where the course provided by the registered provider is not subject to an appropriate quality assurance framework, the registered provider must have and implement appropriate documented policies and processes for the recruitment, induction, performance assessment and ongoing development of members of staff involved with the recruitment or delivery of education or client services to students.

Original finding: Compliant

Following rectification: n/a

14.2 The registered provider must have adequate education resources, including facilities, equipment, learning and library resources and premises as required by the quality assurance framework applying to the course. Where the course provided by the registered provider is not subject to an appropriate quality assurance framework, the registered provider must ensure it has adequate education resources, including facilities, equipment, learning and library resources, and premises, including ownership or tenancy arrangements for the premises, as are needed to deliver the registered course to the students enrolled with the registered provider.

Original finding: Compliant

Following rectification: n/a